

Occupational Health and Safety Committee
Meeting Minutes
January 24, 2025

| Member Name | Department | Attended |
|--------------------|------------------------------------|-----------------|
| April Sams | EHS | x |
| Randy Hicks | Chemistry | x |
| Cypress Williams | Human Resources | |
| Austen Derry | Building Services | |
| Zac Perry | Facilities Maintenance and Grounds | x |
| Toria Ellis | Reactor | x |
| Charles McGuffey | Faculty | |
| Ry Malloy | Audio-Visual | x |
| Jay Ewing | Physics | |
| Louise Krampien | Art | x |
| Vanessa Guerrero | Residence Life | |
| Andrew Happy | Student Senate | |
| Colton Lynn | Psychology | x |
| Aaron Haddeland | EHS | x |
| Hyong Rhew | Faculty | |
| Jeff Brown | Biology | x |
| Victor Kirchmeier | Project Manager Reactor | x |
| Tom Wassum | Asst Director of Facilities | x |
| Trevor Koch | Art | x |
| Todd McCormack | AFOP | |

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|-------------------------|------------------|---|
| Marat Grinberg | Faculty | |
| Danielle Maris Lacob | Treasurer | x |
| Kathy Silke | Community Safety | x |
| Liam Kaas-Lentz | Theatre | x |
| Kristina Townsend | Residence Life | x |

- [Committee webpage](#)
- [Committee Shared Google folder](#)
- Zoom link: <https://reed-edu.zoom.us/j/99593580967>

Call to order at 02:02 PM

- Last month we used it for inspections. Haven't tallied up the results yet but will report out next committee meeting.

Follow up from last meeting

- Spill Response Training with Grounds and Maintenance conducted on the 22nd
 - Swing and Grave CS would be the priority for training as those are the individuals who seem to be the most impacted.
- Directional Signage on Campus
 - There is a project in the works for this. Still working on selecting a vendor.
 - Will this address loading dock delivery issues?
 - Uniformity for building names
 - QR codes to maps shows where you are and how to get to buildings
 - 299 SE Botsford is mailroom?
 - Increasing signage at the entrances
 - Confusion with mapping number system vs. dumpster number system
 - Send feedback to Aaron, Tom, or Zac

Accidents/Injuries/Near Misses/Incidents

- Cut to leg with hedge trimmer
- Crane working on campus disrupting building access/work within
 - Communication to potentially affected building residents prior to work
 - Are there email groups for people who have offices in each building?
Departments?

Inspections

- [Building Inspections](#)
 - [March Building Inspections Sign-up Sheet](#)
 - Send inspection results to EHS@reed.edu ([Inspection Report Form](#))
 - New round of inspections due at the end of March.
 - “High Risk Building” Training?
 - Kristina
 - Colton
 - Jeff

Other Discussions

- Biology Basement Area of Refuge
 - Intro bio lab on basement level without door openers
 - Work their way through 4 sets of double doors
 - Door within physics loading dock that does have ramp without opener
 - Publicly accessible phones in halls and poor cell service
 - Utilize inspections to identify high priority locations

Meeting adjourned at 02:48 PM